

KINDERPLACE CHILD CARE CENTRE

PARENT CONTRACT

(Subsidized Parents)

I AGREE TO:

1. Provide names and telephone number of persons authorized to pick up my child(ren) from the Centre. Pictures will also be provided if possible. Notify the Supervisor/Designate of any change in my home or business address or telephone numbers.
2. Provide up-to-date medical information about my child(ren) and to notify the Supervisor/Designate promptly of any change in medical information.
3. In the event of a physical accident or illness, if I am not immediately available, the Centre will have my child(ren) taken to an emergency room of a hospital in the company of a staff member via the most appropriate transportation (i.e. ambulance, taxi, etc.).
4. Give the Centre at least 2 weeks written notice prior to withdrawing my child(ren) from the Centre. If notice cannot be given I agree to pay for 2 additional weeks of user fees.
5. A) **FULL TIME REGULAR USERS** are not required to complete user sheets.

B) **FLEXIBLE USERS** (which only include children in the JK and ASK programs) are to submit user sheets on the 20th of every month. Set days only are available in the Infant, Toddler and Preschool Programs. Your child's space may be filled by someone else if your user sheet is not received by closing on the 20th of the month.

NOTE: You must remain in the type of program in which you are enrolled (i.e. regular or flexible). If your needs change please notify the Supervisor/Designate and your child(ren) will be placed on the waiting list for the requested program.

6. **ABSENT DAY ALLOTMENT AND INFORMATION**

The TBDSSAB will be responsible to pay the child care program the subsidized portion of the daily rate up to a maximum of 30* absences per year for each child. Absences are defined as any absences including the said child/children. Kinderplace childcare Centre will claim absent days for parents that are students during any school breaks (i.e. March Break, Christmas Break). It is my/our full responsibility to make payment to Kinderplace Childcare Centre Inc. for my/our daily rate (parental contribution) for these 30* days and the full pay rate for any additional absences. Requests for the TBDSSAB to pay for additional absences

required due to extraordinary circumstances must be submitted in writing and include the dates and reason for absence. The TBDSSAB reserves the right to deny requests for additional day(s). * Absent days are pro-rated based on enrollment schedule and start date.

7. If you are not at the Centre by 5:30 p.m. at the Ecole site and 5:45 p.m. at the Vance Site (as decided by the Kinderplace time clock and you will be asked to sign a late slip. A \$20.00 fee will be charged (at 15 minute increments) to cover staff overtime payments.

8. I understand the Centre is closed Family Day, Good Friday, Easter Monday, Victoria Day, Canada Day, Civic Holiday, Labor Day, Thanksgiving Day, Christmas Day, Boxing Day, and New Years Day and two days in the summer for daycare cleaning the dates are to be determined annually.

PARENT SIGNATURE: _____

CHILD'S NAME: _____

DATE: _____